



MARIST BROTHERS LINMEYER

PRE-SCHOOL • PRIMARY • HIGH SCHOOL

East Street Linmeyer 011 435 0646/1100 www.maristbl.co.za

GRADE 00 – GRADE 10 APPLICATION FORM

Dear Prospective Family,

Thank you for considering Marist Brothers Linmeyer as the school of choice for your family. We understand that every child is different and that each parent/guardian has specific needs and wants for their child. We encourage you to attend a Visitors' Morning, or to book for a school tour. We would love to show you why Marist Brothers Linmeyer is such a wonderful school.

HOW TO ENROL AT MARIST BROTHERS LINMEYER:

- The application-for-admission form may be completed online or a hard-copy can be handed in at the Pre-School, Primary and High School receptions.
- The applicant may be requested to attend an interview and to submit a character reference.
- All new applicants will undertake entrance assessments or school-readiness assessments.

DOCUMENTS TO ACCOMPANY APPLICATION FORM:

- Proof of payment for the R500-00 non-refundable administration fee
- Copy of your child's unabridged birth certificate
- A copy of both parents/guardians' ID documents
- Copy of your child's latest school report
- A copy of the Baptism certificate (Catholics only)
- Proof of address

TERMS AND CONDITIONS:

Protection of Personal Information (POPI):

Marist Brothers Linmeyer will undertake to protect the personal information about you, your child and the payer that you have provided in the application form. We will not distribute or publish any personal information about you, your child or the payer unless you give us your consent in writing. If this is the case, we may only distribute or publish the information specified in your consent letter and only to the people and for the purpose stated in your consent.

When you apply, you give Marist Brothers Linmeyer permission to:

- Collect and store names and contact details about yourself, your child and any divorced or separated parent/guardian responsible for paying fees.
- Collect any other information from previous schools that we may need in order to:
 - Make a decision with regard to your application.
 - Manage relationships between the school, the parents, the legal guardians and current students.
 - Collect, store and share personal information as is required for the collection of fees.

By proceeding you accept these terms and conditions

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General and Further Education and Training



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CRITERIA:

- The Board of Governors and School Executive Committee have adopted the following selection criteria:
- Admission is based on the availability of space.
- For High School admissions, students already attending the Primary School will be placed first, provided that they meet the minimum criteria for admission.
- Acceptance of a sibling application is not guaranteed. Applicants that have siblings already in attendance at Marist Brothers Linmeyer, one or both parents who were past students of Marist Brothers Linmeyer and/or students who are Catholic may be given preference when being considered for admission.
- The applicants that meet the minimum criteria will generally be placed on a first-come-first-served basis.
- Those applications that cannot be accepted due only to lack of availability will be placed on a waiting list, in order of date of application.
- Admission is conditional upon the ability to pay the prescribed school fees and the non-refundable enrolment fee.
- Parents/Guardians who apply for admission of their children will be subject to a credit-reference check.
- The applicant's school fees from their previous school must be paid up in full before any application for admission will be considered.
- As noted above, successful applicants must undertake to attend morning assemblies, religious-education classes, Mass and special feast days.
- Successful applicants must also agree to adhere to Marist Brothers Linmeyer's Code of Conduct which is printed in the school diary.
- Only applications for Grade PR to Grade 10 will be considered.
- Only those applicants (other than for Grade R and Grade PR) who are six years and older at the time of application or who will be six years old by 30 June of the year of admission will normally be considered. However, applicants who do not meet these criteria may be considered under special circumstances. (This is in accordance with Section 45A of the South African Schools Act of 1996, as amended)
- Applicants who are not South African citizens must also provide a valid study permit, in addition to meeting the above criteria

Date of application (Day/month/year): _____

Signature: _____

Signing this application form gives us permission to do any relevant credit checks



SCAN HERE TO VIEW OUR LATEST FEES SCHEDULE

DISCOUNT

Annual discount: 5% discount on family's fees payable by 31st December the year before. NO discount for payments in January.

Sibling discount, applicable to siblings in Marist Brothers Linmeyer at the same time:

- 3% 2nd child
- 7% 3rd child
- 15% 4th child

PAYMENT OPTIONS

Fees are payable by:

- Credit card (Mastercard & Visa) at the school
- Direct deposit at the bank
- EFT

BANK DETAILS

Bank: FNB **Account Name:** Marist Brothers Linmeyer **Branch code:** 210554 **Account No:** 62849151452

Reference: Account number

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ADDITIONAL INFORMATION

Should you encounter a problem at any time, please email Mrs Becker (mbecker@maristbl.co.za) in our Finance House for assistance. Excursions are payable two full weeks prior to the start of the excursion. Should your account be in arrears or the tour money not paid by then, your child will not be permitted to go on the relevant excursion.

A FULL TERM'S written notice must be given, or the equivalent fee paid in lieu, prior to the withdrawal of a student.

MEDICAL INFORMATION

The school Medical and Safety Officer is available during school hours to assist injured or sick students.

It is very important that we know of any medical conditions or allergies that may affect your child whilst they are at Marist Brothers Linmeyer. Medication for allergies or medical conditions should be kept by our Medical and Safety Officer, except in the case of severe allergies and if the student has been trained to use the medication.

Please notify the school receptionist or the Medical and Safety Officer promptly about any changes to your child's health or medical details during the school year.

If your child is sick, please notify the school receptionist, the information will then be passed onto the relevant teachers. Any medication that needs to be given during the school day should be handed in to the Medical and Safety Officer, or to the school receptionist.

STUDENT INFORMATION:

First name: _____

Surname: _____

Preferred name: _____

Gender: Male Female

Date of birth: (day / month / year): _____

Nationality: _____

Religion: _____

Home language: _____

ID number/birth certificate no: _____

Previous institution: _____

Current school address: _____ Current grade: _____

Language at current school: _____ Term of entry: _____

Grade applying for: _____ Term of entry: _____

***Please note: Grade R is the year of their 6th birthday and Grade PR is the year of their 5th birthday**

Are parents of the student one/both of the following: Old Boy Old Girl

Does the student have siblings attending the school? (Name and grade below, if applicable) : Yes No

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Does the student have siblings whose applications are pending?

(Name and grade below, if applicable) : Yes No

Does the student have relatives who attended or are currently attending the school: (Name, years attended, relationship to applicant): Yes No

Does the student have other 'connections' to the school (Name, relationship to applicant): Yes No

Catholics are required to complete the following:

Parish: _____

Date of baptism: (Day / month / year): _____

General information:

How did you hear about us: Social Media Print Media Word of mouth Referrals Website searches School exhibitions Other _____

Why did you choose Marist Brothers Linmeyer? _____

PARENT/GUARDIAN INFORMATION:

Parent/Guardian 1:

Title: _____

First name: _____ Surname: _____

ID/Passport number: _____ Nationality: _____

Relationship to student: _____

Physical address: _____

Postal code: _____

Postal address: _____

Postal code: _____

Telephone numbers: (H) _____ (W) _____ Cell _____

Continue on next page...

Email address: _____

Occupation: _____ Employer: _____

Signature: _____ Date: _____

Parent/Guardian 2:

Title: _____

First name: _____ Surname: _____

ID/Passport number: _____ Nationality: _____

Relationship to student: _____

Physical address: _____

_____ Postal code: _____

Postal address: _____

_____ Postal code: _____

Telephone numbers: (H) _____ (W) _____ Cell _____

Email address: _____

Occupation: _____ Employer: _____

Signature: _____ Date: _____

I hereby declare that the information provided in this document is true and correct. (Please initial on line): _____

FOR OFFICE USE ONLY

Financial check:

Comments : _____

Financial acceptance: Y N C (Conditional)

Signature: _____ Date _____

Assessment/testing (Grade R-12)/Interview with parents/guardians (Nursery School):

Date of entrance assessment/Interview : _____

Assessment approved: Y N C (Conditional)

Reason if N / C : _____
